

Understanding Your Corporate Bill



We've tried to make our bill super simple – here's the 1,2,3 of reading your bill if you need a little help. It's called a tax invoice for tax purposes – but we'll refer to it as the bill.

1 Your details

This is the information you gave us when your account was set up. It's important that these are correct. To change your address log in to Your 2degrees, go to 'Your Account' then 'Your Account Profile'. To update your billing email address (where the bill will be sent) for this account log in to Your 2degrees, go to 'Settings', then 'Manage Notifications'. The billing email address is then found in 'Billing Profile Notifications'.

2 Account number

This is the way we identify you in our system. Whenever you talk to someone at 2degrees they will ask for this number.

3 Billing Period

Each bill is for a specific period. The Billing Period shows the first day and last day of your billing period, the first day is the date your minutes, texts and data are topped back up again.

4 Last month's balance

Hopefully you are up to date in your payments. If there is anything that was not paid last month it will be added to this month's bill. Any amount more than \$5 needs to be paid immediately – as it will be overdue.

5 See your usage in detail

If you want an in-depth breakdown of your account transactions and charges, follow the link and log in to Your 2degrees; go to 'Your Account', then 'Your Bill'. Each billing period is listed with a link to the downloadable CSV file and invoice.

6 Charge for this month

Here's an overview of all your charges for this month. We've divided the line items into those for which GST is charged and those, such as Business Roaming, where no GST is charged.

You'll see that the summary then lists your month's bill by item type (recurring plan charges, data, value packs, roaming).

If we have credits to apply to your account or there are other adjustments, you'll see them here.

7 Total amount owing

This is the total amount you need to pay this month. It is found by adding together last month's balance (if anything) and your charges this month.

8 Payment is due

The date you need to have paid this month's charges by.

9 Pay this now button

Here's a simple way to make a payment by credit card. If you don't pay automatically, refer to page 2 of the bill to find other ways to pay.

10 Paying your bill

Here you can find details of your automatic payment. If you haven't set one up yet you will be able to pay by credit card or set up a direct debit from here. See page 2 of your bill for all other ways to pay.

11 Monthly information

Each month we'll tell you about something special or new from 2degrees.

Here's your 2degrees tax invoice

Smith Ltd
1 Wadler Place
Henderson
Auckland 0610
joe@gmail.com
[Find out how to update these details](#)

Account number
501904
Invoice number
FINV-100008800b-14b8385201
Invoice date
19 Mar 2017
Billing period
20 Feb 2017 - 19 Mar 2017

Last month's balance

20 Feb 2017 - Previous bill balance	\$2643.00	
Payment - Thanks	\$2643.00	Credit
Total balance carried forward	\$0.00	

Charges for this month

[See your usage in detail](#)

Incl. GST		
Your plans and recurring charges	\$0.00	
Your usage charges	\$486.96	
Your Value Pack charges	\$10.00	
	\$496.96	
NII GST		
Your plans and recurring charges	\$37.41	
Your usage charges	\$115.90	
	\$153.31	

Adjustments for this month

Incl. GST		
Your credits	\$40.73	Credit
Your debits	\$3159.16	
	\$3199.89	

Your total charges for this month (This includes GST of \$502.98) **\$3353.20**

Your total amount owing **\$3353.20**

Payment is due on 09 Apr 2017

PAY THIS NOW

We've got you covered.

2degrees built its own world class network to give you the best mobile experience. We've got 97.5% of places Kiwis live and work covered.

FIND OUT MORE

Make sure your bill is paid on time each month.

The easiest way to manage your bill is to set up an automatic payment. It only takes a few minutes to arrange Credit Card or Direct Debit payment, and then you'll have one less thing to remember each month.

[Find out more](#)

[Set up Credit Card payment in Your 2degrees](#)

[Set up Direct Debit payment in Your 2degrees](#)

Reading your bill

Here's a [quick explanation](#) about how to read your bill.

Two Degrees Mobile Limited PO Box 8356, Symonds Street Auckland, 1150 New Zealand. GST number 80 319 754 Page 1 of 3

12 Payments

Here's a summary of any payments you have made since your last bill.

13 Adjustments summary

Here's a summary of all the plan and recurring charges for your account. Your Base Monthly Fee and any additional connection or data charges will appear here.

14 Plans and recurring charges summary

Here's a summary of all the Plan and recurring charges (such as Mobile Repayments) for your account.

15 Usage Summary


Here's an accumulated summary of all the usage on your account for the month. For individual connection usage, view the Team Member detail pages for each connection.

16 Roaming Summary

If any team member travelled internationally and used Business Roaming services in the month, you will see an accumulated summary of the charges.

Your account's roaming activity is summarised into usage type (calls, texts, data, value packs, Daily Business Roaming charges).

For individual roaming usage, view the Team Member detail pages for each connection.



Here's a summary

Payments	
Payment date	Amount
01 Mar 2017	\$2643.00
Total payments received since last bill	
	\$2643.00

Credit **12**

Adjustments Summary 13		
	Quantity	Charge
Add Connection Fee Removed	1	\$49.73
Your current month's credits		
		\$40.73

Debit Adjustments		
	Quantity	Charge
Additional Connection Fee	1	\$49.73
Additional Data Connection Fee	1	\$20.43
Base Monthly Fee	1	\$2599.00
Data Charges	1	\$499.00
Your current month's debits		
		\$3159.16

Plans and account charges summary 14	
	Charge
Plan charges	\$0.00
Data plan charges	\$0.00
Mobile Repayment	\$37.41
Your plan and recurring charges for this month	
	\$37.41

Usage summary 15			
Usage	Quantity	Minutes	Charge
Calls	40	33	\$19.61
Data	16.00MB		\$0.00
International calls	43	43	\$29.33
International texts	4		\$0.60
Texts	3		\$0.00
Your total usage charges for this month			
			\$41.54

Roaming summary 16			
Usage	Quantity	Minutes	Charge
Roaming Data	430MB		\$0.00
Roaming incoming calls	8	8	\$3.00
Roaming outgoing calls	27	27	\$12.00
Roaming texts	17		\$3.56
Daily Business Roaming Charges	9		\$49.00
Roaming Value Charges	3		\$150.00
Your total usage charges for this month			
			\$217.56

Two Degrees Mobile Limited PO Box 8355, Symonds Street Auckland, 1150 New Zealand. GST number 80 319 754

Page 2 of 3

17 Value Packs

Here's a summary of all the Value Packs purchased for your account during the month. Value Packs are also known as Add ons.

18 Additional connection summary

Here's a summary of any connections under your account which have not yet been assigned a cost centre.

19 Cost centre summary

Here you can see your charges by connection in one place. It includes all connection related charges but excludes any account level adjustments you may have. If you have assigned cost centres then connections will be summarised by cost centre.



Value Packs ¹⁷

Pack Type	Quantity	Charge
International Chat pack	1	\$10.00
Your total Value Pack charges for this month		\$10.00

Additional connection summary ¹⁸

Name	Domestic (Incl. GST)				(Nil GST)	
	Plans & recurring	Usage	Packs	Other	Int roaming/Other	Total
Harry Wright	\$0.00	\$0.00	\$10.00	\$0.00	\$37.41	\$10.00
Total charges for this month						\$47.41

Cost centre Auckland ¹⁹

Name	Domestic (Incl. GST)				(Nil GST)	
	Plans & recurring	Usage	Packs	Other	Int roaming/Other	Total
Sally Reynolds	\$0.00	\$173.47	\$0.00	\$0.00	\$46.36	\$219.83
Donald Farly	\$0.00	\$260.21	\$0.00	\$0.00	\$69.54	\$329.75
Auckland total charges for this month						\$549.58

Cost centre Wellington

Name	Domestic (Incl. GST)				(Nil GST)	
	Plans & recurring	Usage	Packs	Other	Int roaming/Other	Total
Harry Wright	\$0.00	\$42.10	\$0.00	\$0.00	\$0.00	\$42.10
Jerry Jackson	\$0.00	\$11.18	\$0.00	\$0.00	\$0.00	\$11.18
Wellington total charges for this month						\$53.28

Total charges for this month **\$650.27**